



Business Voice Dialing quick reference guide

Voice application

How do I access Business Voice Dialing?

1. Pick up the phone.
2. Wait for 6 seconds to get access to Voice Dialing or dial *44 or # to get instant access.
3. Say a voice command to start using the service.

What are the basic voice commands for Business Voice Dialing?

1. Call a contact
2. Dial a number
3. Add a contact
4. Modify a contact
5. Delete a contact

How do I manage my contact list?

Contact list management can be done with your voice or through the web application.

How do I ask for help?

1. Say "Help". The help command provides contextual help to assist you with using Business Voice Dialing. This command can be initiated at any point during a call.
2. Say "Tutorial or instructions". The tutorial command provides information about how to use the service.

How do I call a contact?

Say "Call" followed by the contact name you want to call. For example: "Call John Smith".

How do I dial a phone number?

Say "Dial" or "Call" followed by the phone number you want to call. Use the 10-digit number, starting with the area code. For example: "Call 905 555-1234".

How do I add a contact?

1. Say "Add a contact".
2. Business Voice Dialing prompts you two times to record the contact's name.
3. Business Voice Dialing then prompts you for the phone number and the phone type (home, work, mobile, pager or other).

How do I delete a contact?

1. Say "Delete a contact".
2. Business Voice Dialing prompts you for the contact name.
3. Business Voice Dialing confirms the contact name and prompts you to confirm the deletion command.
4. Upon confirmation, the contact will be deleted.

How do I modify a contact?

1. Say "Modify a contact".
2. Business Voice Dialing prompts you for the contact name.
3. Business Voice Dialing confirms the contact name and prompts for the type of change desired.
The available modifications are:
 - Add a number
 - Change a number
 - Set default phone type
 - Delete a number
4. Follow the prompts to make your changes.

How do I go back to the main menu?

Say "Voice dial home".

How do I leave the application?

Say "Goodbye".

Web application

How do I access my contacts on the Business Voice Dialing web application?

1. Go to BusinessVoiceDialing.bell.ca
2. Click Log in.
3. Enter your Bell Business Portal username and password.
4. Click Log in. This will take you to your online phone book, where you can add, delete or modify contact information.

How do I add a contact using the Business Voice Dialing web application?

1. Go to the My phone book page.
2. Click Add a contact.
3. Enter the contact information (first name, last name and phone numbers).
4. Click Save.

How do I delete a contact using the Business Voice Dialing web application?

1. Go to the My phone book page.
2. Select the contact to be deleted by ticking the check box to the right.
3. Click Delete selected.

How do I modify a contact using the Business Voice Dialing web application?

1. Go to the My phone book page.
2. Select the contact you want to modify and click Edit.
3. Make your changes.
4. Click Save.

